



**Notes:**


Welcome to the Exhibit 1: CoC Strategic Planning online training module for the FY2011 Continuum of Care Notice of Funding Availability application. This module covers Forms 3A – 3C.

This series of forms in Exhibit 1 asks CoCs to provide information about the CoC's 10-year plan, discharge planning protocols, and coordination with existing strategic planning groups in the community. Continuum of Care refers to a collaborative funding and planning approach that helps communities plan for and provide shelter and services to address the various needs of homeless persons.



Detailed instructions for Completing the Exhibit 1: FY2011 Continuum of Care Application are located in *e-snaps* on the left hand menu of the CoC Exhibit 1 application. At any time while going through application, if you need additional information on the forms described, please access these instructions.

Prior to starting the application, CoCs should review the Exhibit 1: Introduction and the *e-snaps* Features and Functions training modules. This and other resources are available on the *e-snaps* training page on the HRE at <http://esnaps.hudhre.info/>.

Now that you have an overview of what will be covered in this module, let's review this module's learning objectives.



## Module Objectives



- By the end of this module, you should be able to:
  - Provide action steps and achievements for each of the five national HUD objectives
  - Indicate the status of your CoC's discharge planning protocols
  - Provide details about the development and implementation of discharge plans for publicly funded institutions and systems of care within your community
  - Enter details about coordination with other strategic planning groups in your CoC's geographic area


2

**Notes:**



By the end of this module, you should be able to:

- Provide action steps and achievements for each of the five national HUD objectives
- Indicate the status of your CoC's discharge planning protocols
- Provide details about the development and implementation of discharge plans for publicly funded institutions and systems of care within your community
- Enter details about coordination with other strategic planning groups in your CoC's geographic area

The steps for accessing Exhibit 1 are described in detail in the Exhibit 1 Introduction training module on the *e-snaps* training page on the HRE at <http://esnaps.hudhre.info/>. Each time you return to *e-snaps*, you will access Exhibit 1 by selecting Submissions on the left menu bar and selecting the orange "Open Folder" icon to the left of the CoC Number for the FY2011 Exhibit 1 project.



## Form 3A: CoC 10-Year Plan



- Form 3A has five objectives on five separate screens, each related to a national objective
  - Create new permanent housing beds for chronically homeless persons
  - Increase percentage of participants remaining in permanent housing projects for at least six months
  - Increase percentage of participants moving from transitional to permanent housing
  - Increase percentage of participants employed at exit
  - Decrease number of homeless households with children

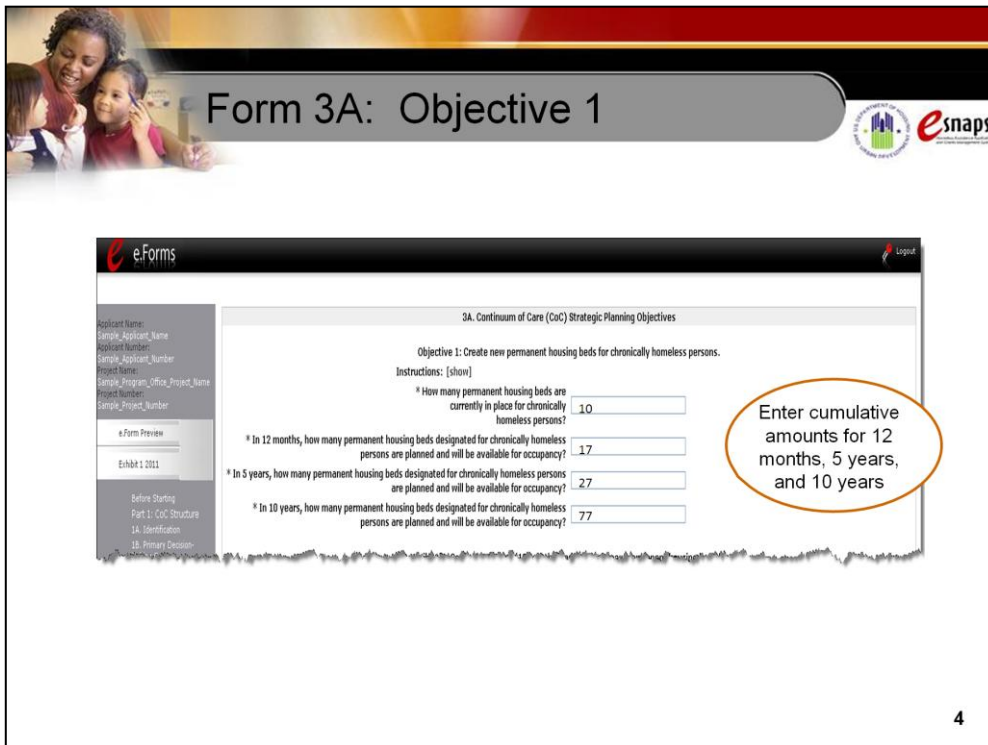
3

**Notes:**

In Form 3A: CoC 10-Year Plan, there are five separate screens on which you will provide the specific local action steps and measurable achievements for attaining each of the five national HUD objectives, as part of HUD's goal to end chronic homelessness and help move families and individuals into permanent housing.

The national objectives are to:

- Create new permanent housing beds for chronically homeless persons.
- Increase the percentage of participants remaining in CoC funded permanent housing projects for at least six months to 77 percent or more.
- Increase the percentage of participants in CoC funded transitional housing that move into permanent housing to 65 percent or more.
- Increase the percentage of participants in all CoC funded projects that are employed at program exit to 20 percent or more.
- Decrease the number of homeless households with children.



**Notes:**

On the first part of Form 3A: Objective 1, you are asked to provide information on the numbers of permanent housing beds the CoC currently has in place and is planning to have in place and available for occupancy in the next 12 months, 5 years, and 10 years.

- In the first field, enter the number of permanent housing beds for chronically homeless persons that are currently available for occupancy, using data collected for the housing inventory during the last 10 days of January.
  - This number should match the number indicated on Form 4B of the CoC Exhibit 1 application.
- In the second field, enter the number of permanent housing beds the CoC plans to have in place and ready for occupancy in 12 months.
  - This number should indicate a cumulative increase between the baseline and the next 12 months. For example, if a CoC enters a baseline number of 10 and it plans to create 7 new beds in the next 12 months, the CoC should enter the number 17 for this question.
- In the third field, enter the number of permanent housing beds the CoC plans to have in place and ready for occupancy in 5 years.
  - This number should indicate a cumulative increase from the baseline and 12-month numeric goals. For example, if the baseline bed number is 10, the 12-month bed number goal is 17 beds, and the CoC plans to create 10 new beds in the next 5 years, it should enter 27 for this question.
- In the fourth field, enter the number of permanent housing beds the CoC plans to have in place and ready for occupancy in 10 years.
  - This number should demonstrate a cumulative increase from the baseline 12-month and 5-year numeric goals. For example, if the baseline bed number is 10, the 12-month bed number goal is 17, the 5-year bed number goal is 27, and the CoC plans to create 50 new beds in the next 10 years, it should enter 77 for this question.
- Use the right-hand scroll bar to scroll down to the next part of the form.

**Image Description:** Screen capture of the first half of Form 3A: Objective 1.

The screenshot displays a web-based form titled "Form 3A: Objective 1 (continued)". On the left, there is a vertical menu with various sections listed, including "18. Identification", "19. Primary Decision-Making Group", "20. Committee", "21. Member Organizations", "22. Project Review and Selection", "23. e-HOC Change in Status", "24. e-HOC Courses and Methods", "Part C: Data Collection and Quality", "25. IHES Implementation", "26. IHES Lead Organization", "27. IHES Bed Coverage", "28. IHES Data Quality", "29. IHES Data Usage", "30. IHES Data and Technical Standards", "31. IHES Training", and "32. Homeless Population". The main content area contains two text input fields. The first field is labeled "1. Describe the CoC's short-term (12 month) plan to create new permanent housing beds for persons who meet HUD's definition of chronically homeless (limit 1000 characters):". The second field is labeled "2. Describe the CoC's long-term (10 year) plan to create new permanent housing beds for persons who meet HUD's definition of chronically homeless (limit 1000 characters):". Below the input fields are several navigation buttons: "Save", "Save & Back", "Save & Next", "Back", "Next", and "Check Spelling". The "Save & Next" button is highlighted with an orange oval, and a callout bubble points to it with the text "Select Save and Next". The HUD logo and "esnaps" logo are visible in the top right corner. The number "5" is in the bottom right corner.

**Notes:**

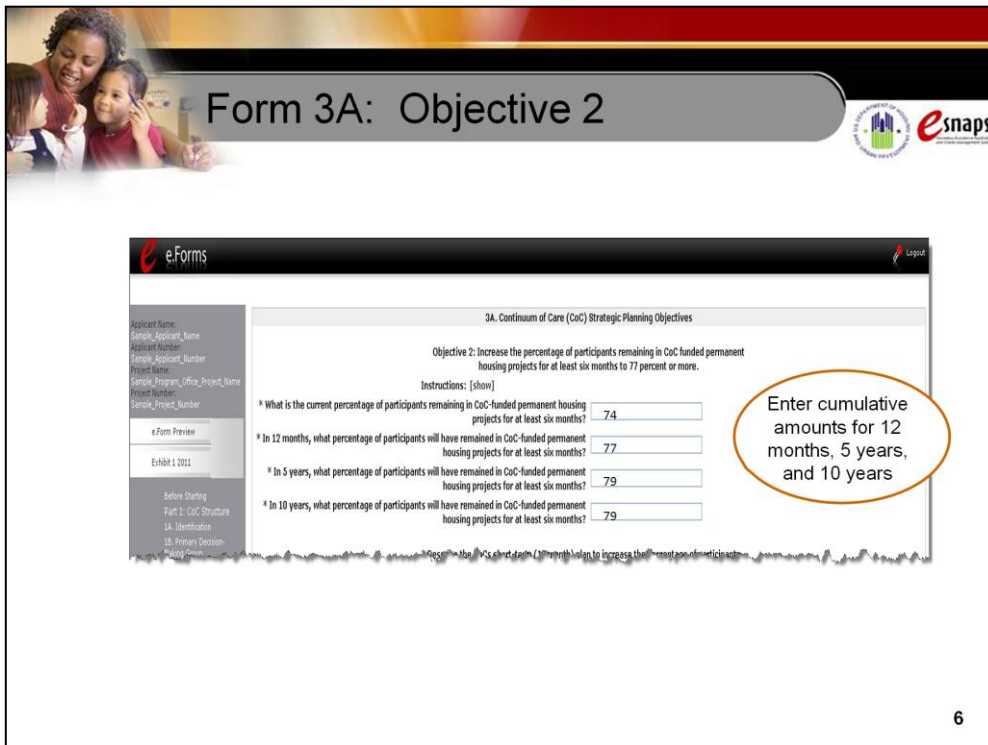
Continue with Form 3A: Objective 1.

On the second part of Form 3A: Objective 1, you are asked to provide information about the first of HUD’s national objectives, which is to create new permanent housing beds for persons that meet the definition of chronically homeless. On this screen, you need to describe the CoC’s short-term and long-term plans for creating new permanent housing beds for this population.

- In the first field, describe the CoC’s short-term (12 month) plan for creating new permanent housing beds for persons meeting the definition of chronically homeless.
- In the second field, describe the CoC’s long-term (10 year) plan for creating new permanent housing beds for persons meeting the definition of chronically homeless.
- Select the “Save & Next” button to continue to the next form.

**Note:** The narratives should identify CoC planning initiatives and indicate who will be responsible for implementing the proposed steps. Be specific. For more information, review the Exhibit 1 Detailed Instructions in the left menu bar.

**Image Description:** Screen capture of the narrative fields of Form 3A: Objective 1, with the “Save & Next” button highlighted.



**Notes:**

On the first part of Form 3A: Objective 2, you are asked to provide information on the percentage of participants that have remained in CoC funded permanent housing for at least six months to 77 percent or more, as well as the proposed percentage who will have done so over the next 12 months, 5 years, and 10 years.

- In the first field, enter the current percentage of participants who have remained in CoC funded permanent housing for at least 6 months.
  - Use data from APR Questions 12(a) and 12(b), or Q27 from the TAPR, for all projects within the CoC that were most recently submitted to HUD.
  - The percentage should match the percentage calculated for “PH %” on Form 4C of Exhibit 1. (The formula is in the Show/Hide instructions at the top of the form.)
- In the second field, enter the percentage of participants that you anticipate remaining in CoC funded permanent housing for at least six months in the next 12 months.
  - This percentage should demonstrate a cumulative increase between baseline and 12 months. For example, if a CoC enters a baseline percentage of 74% and it plans to increase this goal an additional 3% in the next 12 months, it should enter 77% for this question.
- In the third field, enter the percentage of participants that you anticipate remaining in CoC funded permanent housing for at least six months in the next 5 years.
  - This percentage should show a cumulative increase from the baseline and 12-month numeric goals. For example, if the baseline percentage is 74%, the 12-month goal percentage is 77%, and the CoC plans increase this goal an additional 2% over the next 5 years, it should enter 79% for this question.
- In the fourth field, enter the percentage of participants that you anticipate remaining in CoC funded permanent housing for at least six months in the next 10 years.
  - This percentage should indicate a cumulative increase from the baseline, 12-month, and 5-year numeric goals. For example, if the baseline percentage is 74%, the 12-month percentage goal is 77%, the 5-year percentage goal is 79%, and the CoC plans to maintain this goal for the next 10 years, it should enter 79% for this question.
- Use the right-hand scroll bar to scroll down to the next part of the form.

**Image Description:** Screen capture of the first half of Form 3A: Objective 2.

**Form 3A: Objective 2 (continued)**

18. Primary Decision-Making Group  
 19. Committee  
 20. Member Organizations  
 21. Impact Review and Selection  
 22. e-HHC Change in Beds  
 23. e-HHC Sources and Method  
 Part 2: Data Collection and Quality  
 24. HHS Implementation  
 25. HHS Lead Organization  
 26. HHS Bed Coverage  
 27. HHS Data Quality  
 28. HHS Data Storage  
 29. HHS Data and Technical Standards  
 30. HHS Training  
 31. HHS Reporting  
 32. Stakeholder Calls - Method

\* Describe the CoC's short-term (12 month) plan to increase the percentage of participants remaining in CoC-funded permanent housing projects for at least six months to 77 percent or higher (limit 1000 characters):

\* Describe the CoC's long-term (10 year) plan to increase the percentage of participants remaining in CoC-funded permanent housing projects for at least six months to 77 percent or higher (limit 1000 characters):

Save Save & Back **Save & Next** Back Next Check Saving

Select Save and Next

7

**Notes:**

Continue with Form 3A: Objective 2.

On the second part of Form 3A: Objective 2, you are asked to describe the CoC’s short-term and long-term plans for increasing the percentage of participants remaining in CoC funded permanent housing for at least six months to 77% or more. If the CoC has already reached this goal, you must describe how it will be exceeded or maintained.

- In the first field, describe the CoC’s short-term (12-month) plan to increase the percentage of participants remaining in CoC funded permanent housing at least 6 months to 77 percent or more.
- In the second field, describe the CoC’s long-term (10-year) plan to increase the percentage of participants remaining in CoC funded permanent housing at least 6 months to 77 percent or more.
- Select the “Save & Next” button to continue to the next form.

**Note:** The narratives should identify CoC planning initiatives and indicate who will be responsible for implementing the proposed steps. Be specific. For more information, review the Exhibit 1 Detailed Instructions in the left menu bar.

**Note:** CoCs that do not have any CoC funded permanent housing projects (SHP-PH or S+C) for which an APR was required should indicate this in both of the narratives and enter “0” in the first numeric field under the narratives (see next slide).

**Image Description:** Screen capture of the second half of Form 3A: Objective 2, with the “Save & Next” button highlighted.

**Form 3A: Objective 3**

3A. Continuum of Care (CoC) Strategic Planning Objectives

Objective 3: Increase the percentage of participants in CoC-funded transitional housing that move into permanent housing to 65 percent or more.

Instructions: [show]

\* What is the current percentage of participants in CoC-funded transitional housing projects will have moved to permanent housing?

\* In 12 months, what percentage of participants in CoC-funded transitional housing projects will have moved to permanent housing?

\* In 5 years, what percentage of participants in CoC-funded transitional housing projects will have moved to permanent housing?

\* In 10 years, what percentage of participants in CoC-funded transitional housing projects will have moved to permanent housing?

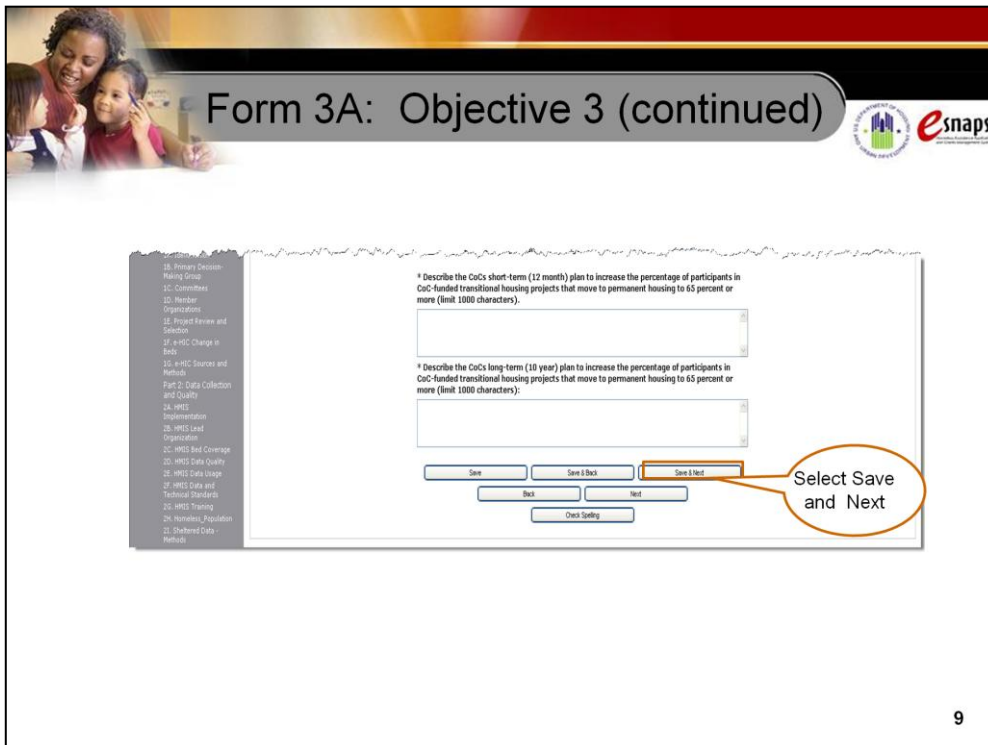
Enter cumulative amounts for 12 months, 5 years, and 10 years

**Notes:**

On the first part of Form 3A: Objective 3, you are asked to provide information on the percentage of participants who have moved from CoC funded transitional housing to permanent housing, as well as the proposed percentage who will have done so over the next 12 months, 5 years, and 10 years.

- In the first field, enter the percentage of participants that have moved from CoC funded transitional housing into permanent housing.
  - Use data from APR Question 14, or TAPR Question Q29, for all projects within the CoC that were most recently submitted to HUD.
  - The percentage should match the percentage calculated for “TH %” on Form 4C of Exhibit 1. (The formula is in the Show/Hide instructions at the top of the form.)
- In the second field, enter the percentage of participants that you anticipate will move from CoC funded transitional housing to permanent housing in 12 months.
  - This percentage should show a cumulative increase between baseline and 12 months. For example, if a CoC enters a baseline percentage of 63% and it plans on increasing this percentage an additional 2% in the next 12 months, it should enter 65% for this question.
- In the third field, enter the percentage of participants that you anticipate will move from CoC funded transitional housing to permanent housing in 5 years.
  - This percentage should show a cumulative increase from the baseline and 12-month numeric goals. For example, if the baseline percentage is 63%, the 12-month percentage goal is 65%, and the CoC plans increase this goal an additional 2% over the next 5 years, it should enter 67% for this question.
- In the fourth field, enter the percentage of participants that you anticipate will move from CoC funded transitional housing to permanent housing in 10 years.
  - This percentage should show a cumulative increase from the baseline, 12-month, and 5-year numeric goals. For example, if the baseline percentage is 63%, the 12-month percentage goal is 65%, the 5-year percentage goal is 67%, and the CoC plans to increase this goal an additional 2% over the next 10 years, it should enter 69% for this question.
- Use the right-hand scroll bar to scroll down to the next part of the form.

**Image Description:** Screen capture of the first half of Form 3A: Objective 3.



**Notes:**

Continue with Form 3A: Objective 3.

On the second part of Form 3A: Objective 3, you are asked to describe the CoC’s short-term and long-term plans for increasing the percentage of participants moving from CoC funded transitional housing to permanent housing. If the CoC has already reached this goal, you must describe how this percentage will be exceeded or maintained.

- In the first field, describe the CoC’s short-term (12-month) plan to increase the percentage of participants moving from CoC funded transitional housing to permanent housing to at least 65 percent.
- In the second field, describe the CoC’s long-term (10-year) plan to increase the percentage of participants moving from CoC funded transitional housing to permanent housing to at least 65 percent.
- Select the “Save & Next” button to continue to the next form.

**Note:** The narratives should identify CoC planning initiatives and indicate who will be responsible for implementing the proposed steps. Be specific. For more information, review the Exhibit 1 Detailed Instructions in the left menu bar.

**Note:** CoCs that do not have any CoC funded transitional housing projects (SHP-TH) for which an APR was required, should indicate this in both of the narratives and enter “0” in the first numeric field under the narratives (see next slide).

**Image Description:** Screen capture of the second half of Form 3A: Objective 3, with the “Save & Next” button highlighted.

**Form 3A: Objective 4**

3A. Continuum of Care (CoC) Strategic Planning Objectives

Objective 4: Increase percentage of participants in all CoC-funded projects that are employed at program exit to 20 percent or more.

Instructions: (show)

\* What is the current percentage of participants in all CoC-funded projects that are employed at program exit?

\* In 12 months, what percentage of participants in all CoC-funded projects will be employed at program exit?

\* In 5 years, what percentage of participants in all CoC-funded projects will be employed at program exit?

\* In 10 years, what percentage of participants in all CoC-funded projects will be employed at program exit?

Enter cumulative amounts for 12 months, 5 years, and 10 years

**Notes:**

On the first part of Form 3A: Objective 4, you are asked to provide the percentage of participants in all CoC funded projects who are employed upon exit and the proposed percentage of participants that will be employed at exit in 12 months, 5 years, and 10 years.

- In the first field, enter the current percentage of participants employed upon exiting your CoC’s program.
  - Use data from the HUD-40118 APR Question 11, or Q26 from the e-snaps Full HUD APR, for all projects within the CoC that were most recently submitted to HUD.
  - This percentage should match the percentage calculated on Form 4C of Exhibit 1.
- In the second field, enter the percentage of participants that you anticipate will be employed at exit in 12 months.
  - This percentage should show a cumulative increase between the baseline and 12 months. For example, if a CoC enters a baseline percentage of 10 percent and it plans on increasing this percentage an additional 2 percent in the next 12 months, the CoC should enter 12 percent for this question.
- In the third field, enter the percentage of participants that you anticipate will be employed at exit in 5 years.
  - This percentage should show a cumulative increase from the baseline and 12-month numeric goals. For example, if the baseline percentage is 10 percent, the 12-month percentage goal is 12 percent, and the CoC plans increase this percentage an additional 5 percent over the next 5 years, it should enter 17 percent for this question.
- In the fourth field, enter the percentage of participants that you anticipate will be employed at exit in 10 years.
  - This percentage should show a cumulative increase from the baseline, 12-month, and 5-year numeric goals. For example, if the baseline percentage is 10 percent, the 12-month percentage goal is 12 percent, the 5-year percentage goal is 17 percent, and the CoC plans to increase this percentage an additional 5 percent over the next 10 years, the CoC should enter 22 percent for this question.
- Use the right-hand scroll bar to scroll down to the next part of the form.

**Image Description:** Screen capture of the first half of Form 3A: Objective 4.

**Form 3A: Objective 4 (continued)**

18. Information

19. Primary Decision-Making Agency

20. Coordinates

10. Number Organizations

18. Project Review and Selection

17. e-HIS Change in Beds

18. e-HIS Source and Method

Part 2: Data Collection and Quality

28. e-HIS Implementation

29. e-HIS Lead Organization

30. e-HIS Data Coverage

20. e-HIS Data Quality

26. e-HIS Data Usage

27. e-HIS Data and Technical Standards

25. e-HIS Training

24. Homeless Population

21. Sheltered Data - Methods

\* Describe the CoC's short-term (12 month) plan to increase the percentage of participants in all CoC-funded projects that are employed at program exit to 20 percent or more (limit 1000 characters).

\* Describe the CoC's long-term (10 year) plan to increase the percentage of participants in all CoC-funded projects who are employed at program exit to 20 percent or more (limit to 1000 characters).

Save Save & Back Save & Next Back Next Check Spelling

Select Save and Next

11

**Notes:**

Continue with Form 3A: Objective 4.

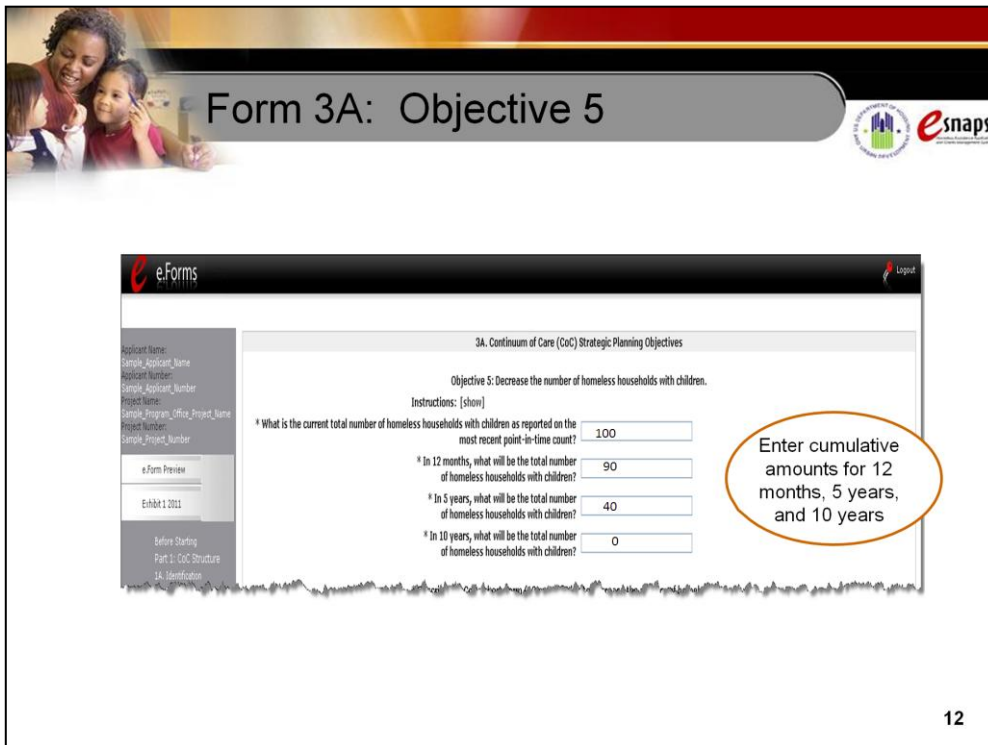
On the second part of Form 3A: Objective 4, you are asked to describe the CoC’s short-term and long-term plan for ensuring that the percentage of participants in all CoC funded projects who are employed at the time of program exit increases to 20 percent or more. If the CoC has already reached this goal, you should describe how it will be exceeded or maintained.

- In the first field, describe the CoC’s short-term (12 month) plan to increase the percentage of participants employed upon exit to 20 percent.
- In the second field, describe the CoC’s long-term (10 year) plan to increase the percentage of participants employed upon exit to 20 percent.
- Select the “Save & Next” button to continue to the next form.

**Note:** The narratives should identify CoC planning initiatives and indicate who will be responsible for implementing the proposed steps. Be specific. For more information, review the Exhibit 1 Detailed Instructions in the left menu bar.

**Note:** CoCs that do not have any CoC funded non-HMIS projects (SHP-PH, SHP-TH, SHP-SH, SHP-SSO, or S+C TRA/SRA/PRA/SRO) for which an APR was required, should indicate this in both of the narratives and enter “0” in the first numeric field under the narratives (see next slide).

**Image Description:** Screen capture of the second half of Form 3A: Objective 4, with the “Save & Next” button highlighted.



12

**Notes:**

On the first part of Form 3A: Objective 5, you are asked to provide the CoC’s current number of homeless households with children as well as how many households with children it plans to be serving in the next 12 months, 5 years, and 10 years.

- In the first field, enter the number of homeless households with children, as reported on the most recent point-in-time count entered into HDX.
- In the second field, enter the number of homeless households with children that you anticipate will be residing in your CoC’s jurisdiction in 12 months.
  - This number should indicate a cumulative decrease between the baseline and the next 12 months. For example, if a CoC enters a baseline number of 100 and it plans to reduce this by 10 homeless households with children over the next 12 months; it should enter the number 90 for this question.
- In the third field, enter the number of homeless households with children that you anticipate will be in your CoC’s jurisdiction in 5 years.
  - This number should demonstrate a cumulative decrease from the baseline and 12-month numeric goals. For example, if the baseline number of households is 100, the 12-month number goal is 90, and the CoC plans to reduce the number of homeless households with children over the next 5 years by 50 households, it should enter 40 for this question.
- In the fourth field, enter the number of homeless households with children that you anticipate will be in your CoC’s jurisdiction in 10 years.
  - This number should show a cumulative decrease from the baseline, 12-month, and 5-year numeric goals. For example, if the baseline number of households is 100, the 12-month number goal is 90, the 5-year number goal is 40, and the CoC plans to reduce the number of homeless households with children by 40 households over the next 10 years, it should enter 0 for this question.
- Use the right-hand scroll bar to scroll down to the next part of the form.

**Image Description:** Screen capture of the first half of Form 3A: Objective 5.

**Form 3A: Objective 5 (continued)**

14. Introduction  
 15. Primary Decision Making Group  
 16. Commitment  
 17. Member Organizations  
 18. Project Review and Selection  
 19. e-HHS Change in Beds  
 20. e-HHS Sources and Methods  
 Part 2: Data Collection and Quality  
 2A. e-HHS Implementation  
 2B. e-HHS Lead Organization  
 2C. e-HHS Bed Coverage  
 2D. e-HHS Data Quality  
 2E. e-HHS Data Usage  
 2F. e-HHS Data and Technical Standards  
 2G. e-HHS Training

\* Describe the CoC's short-term (12 month) plan to decrease the number of homeless households with children (limit 1000 characters):

\* Describe the CoC's long-term (10 year) plan to decrease the number of homeless households with children (limit 1000 characters):

Save Save & Back **Save & Next** Back Next Check Spelling

Select Save and Next

13

**Notes:**

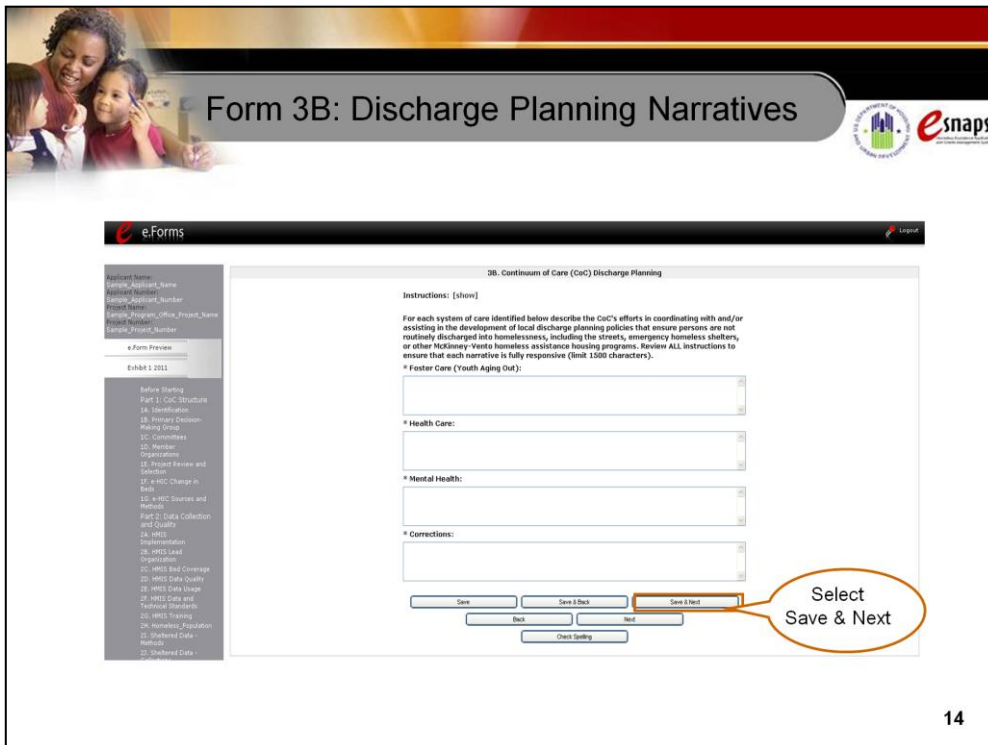
Continue with Form 3A: Objective 5.

On the second part of Form 3A: Objective 5, you are asked to describe the CoC’s short-term (12 month) and long-term (10 year) plan for ensuring that the number of homeless households with children decreases, particularly those households that are living on the streets or other places not meant for human habitation.

- In the first field, describe what steps the CoC will take during the next 12 months to decrease the number of homeless households with children.
- In the second field, describe the CoC’s plan to decrease the percentage of homeless households with children over the next 10 years.
- Select the “Save & Next” button to continue to the next form.

**Note:** This discussion should indicate how the CoC plans to coordinate its stakeholders and identify opportunities to decrease the number of homeless households with children over the next 10 years. For more information, review the Exhibit 1 Detailed Instructions in the left menu bar.

**Image Description:** Screen capture of the second half of Form 3A: Objective 5, with the “Save & Next” button highlighted.



14

**Notes:**

Pursuant to the McKinney-Vento Act, to the maximum extent practicable, persons discharged from publicly funded institutions or systems of care should not be discharged into homelessness.

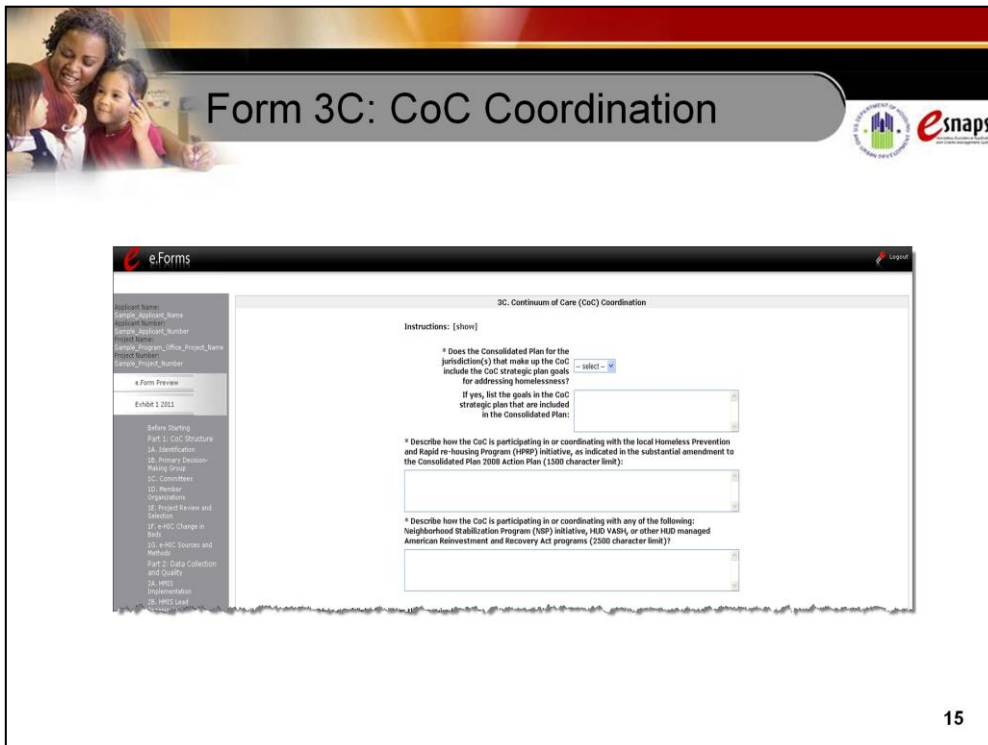
On Form 3B: Continuum of Care Discharge Planning , you are asked to describe your CoC's discharge planning policies for each of the four systems of care:

- Foster Care (Youth Aging Out)
- Health Care
- Mental Health
- Corrections

- For each of the systems of care identified in the four separate fields, describe any policies and/or protocols that the CoC either has in place or is developing for each system of care. Your responses should address “what,” “where,” and “who,” as summarized below (see the Exhibit 1 Detailed Instructions for more information):
  - **What:** Describe the CoC's efforts to ensure that persons are not routinely discharged into homelessness.
  - **Where:** This is a description of where persons routinely go upon discharge from a publicly funded institution or system of care.
  - **Who:** This is the identification of the stakeholders or collaborating agencies.
- Select the “Save & Next” button to continue to the next form.

**Note:** Failure to respond to each of these questions will be considered unresponsive. If you do not have planning policies for one or more of these systems of care, you need to include a sentence stating as such. **Do not leave the field blank.**

**Image Description:** Screen capture of Form 3B: Continuum of Care Discharge Planning and the “Save & Next” button highlighted.



15

**Notes:**

Form 3C: CoC Coordination is where your CoC will report its coordination with other planning systems in the geographic area that your Continuum serves. CoCs should coordinate, as appropriate, with any existing strategic planning groups to assess the local homeless system and identify shortcomings and unmet needs.

- First, select “Yes” or “No” from the dropdown menu to indicate whether your community’s Consolidated Plan includes the strategic plan goals to address homelessness and chronic homelessness.
  - If you select “Yes,” provide a brief list of the goals included in the Consolidated Plan in the field below.
  - If you select “No,” write “not applicable” in the field below.
- Next, describe how the CoC is participating in or coordinating with the local Homelessness Prevention and Rapid Re-Housing (HPRP) initiative, as indicated in the substantial amendment to the Consolidated Plan’s 2008 Action Plan.
- Next, describe how the CoC is participating in or coordinating with the local Neighborhood Stabilization Program (NSP) initiative, HUD VASH, any HUD-managed American Reinvestment and Recovery Act (ARRA) programs.

For information on the HPRP initiative, please go to: <http://www.hudhre.info/HPRP/>

For information on the NSP initiative, please go to: [http://www.hudhre.info/documents/NSP\\_factsheet.pdf](http://www.hudhre.info/documents/NSP_factsheet.pdf)

For information on HUD VASH, please go to: [http://www.hudhre.info/documents/HUD\\_VASH\\_QA.pdf](http://www.hudhre.info/documents/HUD_VASH_QA.pdf)

For information on ARRA programs, please go to: <http://portal.hud.gov/portal/page/portal/RECOVERY/programs>

**Image Description:** Screen capture of the first half of Form 3C: CoC Coordination.

**Form 3C: (continued)**

24. WPS Implementation  
 25. WPS Lead Organization  
 26. WPS Bad Coverage  
 27. WPS Data Quality  
 28. WPS Data Source  
 29. WPS Data and Technical Solutions  
 30. WPS Training  
 31. Housing Placement  
 32. Outreach Data Method  
 33. Outreach Data Collection  
 34. Outreach Data Quality  
 35. Outreach Data Coverage  
 36. Outreach Data Quality  
 37. CoC Strategic Planning  
 38. Strategic Planning Objectives  
 39. Objective 1  
 40. Objective 2  
 41. Objective 3  
 42. Objective 4  
 43. Objective 5  
 44. Discharge Planning  
 45. EIT Considerations  
 46. Web Application  
 Page 4: CoC Information  
 47. 2009 CoC Information  
 48. Cluster Numbers  
 49. Housing Information  
 50. Mainstream Services Provided  
 51. Home Star & Shelter 2  
 52. CoC Resources  
 53. CoC  
 54. Provider Mainstream Programs  
 55. CoC Funding Summary

\* Indicate if the CoC has established policies that require homeless assistance providers to ensure all children are enrolled in school and connected to appropriate services within the community? -- select --

If yes, please describe the established policies that are in currently in place.

\* Describe the CoC's efforts to collaborate with local education agencies to assist in the identification of homeless families and inform them of their eligibility for McKinney-Vento education services. (limit 1500 characters)

\* Describe how the CoC has, and will continue, to consider the educational needs of children when families are placed in emergency or transitional shelter. (limit 1500 characters)

\* Describe the CoC's current efforts to combat homelessness among veterans. Narrative should identify organizations that are currently serving this population, how this effort is consistent with CoC strategic plan goals, and how the CoC plans to address this issue in the future. (limit 1500 characters)

\* Describe the CoC's current efforts to address the youth homeless population. Narrative should identify organizations that are currently serving this population, how this effort is consistent with the CoC strategic plan goals, and the plans to continue to address this issue in the future. (limit 1500 characters)

Save Save & Back Save & Next  
 Back Next  
 Check Setting

Select Save & Next

16

**Notes:**

Continue with Form 3C.

The remainder of this form asks about efforts underway to address educational opportunities for homeless families and children and to combat homelessness among veterans and youth. CoCs should consider how they are currently meeting the educational assurances required under the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act.


- In the dropdown menu, indicate whether the CoC has established policies that require homeless assistance providers to ensure that all children are enrolled in school and connected appropriate services within the community.
  - If yes, use the field provided to describe the policies currently in place.
- In the next field, describe the CoC's efforts to collaborate with local education agencies to assist in identifying homeless families and inform them of their eligibility for McKinney-Vento education services.
- In the next field, describe how the CoC has considered, and will continue to consider the educational needs of children when families are placed in emergency or transitional shelter.
- In the next field, describe the CoC's current and future efforts to address homelessness among veterans.
- In the next field, describe the CoC's current and future efforts to address homelessness among youth.
- Select the "Save & Next" button to continue to the next form.

**Note:** Remember not to leave the fields blank (for example, write "not applicable").



To continue with Form 3D-3H, you will need to access the next Exhibit 1 training module on the *e-snaps* training page on the HRE at <http://esnaps.hudhre.info/index.cfm>.

Now let's review what you have learned.

**Image Description:** Screen capture of the second half of Form 3C: CoC Coordination and the "Save & Next" button highlighted.



## Knowledge Check



Question 1: CoCs need to enter local action steps and measurable achievements for how many of the national HUD objectives?

- a. 2
- b. 3
- c. 4
- d. 5

17


**Notes:**

The following slides contain a series of knowledge check questions. Review the question and determine your response. The next slide will then review the correct answer and provide feedback. Let's get started.



Question 1: CoCs need to enter local action steps and measurable achievements for how many of the national HUD objectives?

- a. 2
- b. 3
- c. 4
- d. 5


Please determine the best response.



## Knowledge Check – Feedback



Question 1: CoCs need to enter local action steps and measurable achievements for how many of the national HUD objectives?

- a. 2
- b. 3
- c. 4
-  d. 5


**FEEDBACK:**

CoCs must enter local action steps and measurable achievements for attaining each of the five national HUD objectives, as part of the goal to end chronic homelessness and help to move families and individuals into permanent housing.


18

**Notes:**

The correct answer is “d. 5.” CoCs must enter local action steps and measurable achievements for attaining each of the 5 national HUD objectives, as part of the goal to end chronic homelessness and help to move families and individuals into permanent housing.



## Knowledge Check




Question 2: When describing the CoC's discharge planning policies for the four systems of care, a CoC does not need to identify specific locations that persons routinely to upon discharge.

- a. True
- b. False


19

**Notes:**

Question 2: When describing the CoC's discharge planning policies for the four systems of care, a CoC does not need to identify specific locations that persons routinely to upon discharge. Is this statement a. True or b. False?



## Knowledge Check – Feedback



Question 2: When describing the CoC's discharge planning policies for the four systems of care, a CoC does not need to identify specific locations that persons routinely go upon discharge.


- a. True
- ✓ b. False

**FEEDBACK:**  
CoCs are expected to identify specific examples of where persons routinely go upon discharge.



20

**Notes:**

The correct answer is “b. False.” CoCs are expected to identify specific examples of where persons routinely go upon discharge.



## Module Wrap-up



**Congratulations!** You have completed the Exhibit 1: CoC Strategic Planning module.

- You should now be able to:
  - Provide action steps and achievements for each of the five national HUD objectives
  - Indicate the status of your CoC's discharge planning protocols
  - Provide details about the development and implementation of discharge plans for publicly funded institutions and systems of care within your community
  - Enter details about coordination with other strategic planning groups in your CoC's geographic area


21

**Notes:**


Congratulations! You have completed the Exhibit 1: CoC Strategic Planning module. You should now be able to:

- Provide action steps and achievements for each of the five national HUD objectives
- Indicate the status of your CoC's discharge planning protocols
- Provide details about the development and implementation of discharge plans for publicly funded institutions and systems of care within your community
- Enter details about coordination with other strategic planning groups in your CoC's geographic area

Continue to the next slide to complete the provided web form.



Module Completion Web Form



Now that you have completed the Exhibit 1: CoC Strategic Planning online training module, select the web link below so that you may fill out the required web form.

**[e-snaps Online Training Module Completion Web Form](#)**

**NOTE:** To continue your learning experience, close this window and select another module from the training home page.

22

**Notes:**

Now that you have completed the Exhibit 1: CoC Strategic Planning online training module, select the web link that is titled, “e-snaps Online Training Module Completion Web Form” (which is <http://esnaps.hudhre.info/modulecompletion.cfm?moduleID=M175>) so that you may complete the required training form.

After you complete the form, close this window and select another module from the training home page to continue your learning experience.